



Disclaimer: Please note that this document is solely a translation of the official Hungarian text. In case of any doubt, the Hungarian text has authority.

**The minimal requirements of protective measures for
in-class teaching, knowledge assessment, and admission tests
at the University of Pécs
during the state of emergency
(Hygiene Guidelines)**

Based on the authorization outlined in Article 2 of the Rector's Order 3/2021, UP Operative Crew hereby outlines the minimal requirements of protective measures for in-class teaching, knowledge assessment, and admission tests at the University of Pécs during the state of emergency.

General guidelines for entering University premises

- 1.1.** According to the entrance order applicable during the state of emergency outlined in the joint order of the rector and the chancellor only healthy individuals who do not show any symptoms of coronavirus infection and whose body temperature does not exceed the level specified by the National Chief Medical Officer shall enter university premises at their own risk.
- 1.2.** Every individual shall practice social distancing and stay 1.5 metres apart (protective distance) from each other and shall wear protective gear (facemask) that covers the mouth and the nose (surgical mask, safety mask, mask made of textile or other fabric) on all university premises, including public spaces.

General guidelines for in-class teaching

- 2.1.** In-class teaching (practices, practical training) must be organised in such a way that a minimum protective distance of 1.5 metres can be maintained, taking into account the capacity of the classroom.
- 2.2.** All educational and community spaces must fully comply with the cleaning guidelines set out in the National Centre for Public Health's Procedures for Higher Education Institutions in a Health Emergency. This must be properly documented. If attendance is required, surface disinfection must be provided in the classrooms between changes of student groups.
- 2.3.** Wearing a facemask is required for both lecturers and students in all cases.
- 2.4.** Special attention should be paid to continuous or regular natural ventilation with increased intensity to reduce the concentration of potential pathogens in closed spaces. Even when air-conditioning is used, ventilation (by opening the windows) of at least 10 minutes per hour is required. The use of fans, portable air purifiers and humidifiers is prohibited. For air conditioning systems in use, at least one summer disinfection cycle shall be provided.



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Practices, practical training

3.1. During the practices, students and lecturers are subject to strict hygiene requirements. Before commencing the practice, the participants shall wash their hands with water and soap or sanitize with alcoholic hand sanitizer. The equipment for hand sanitization or handwashing shall be provided on site. Wearing a facemask is required in all cases.

3.2. The required pre-training courses (fire and safety, data protection and hospital hygiene) will be delivered online.

3.3. Schedules should be planned in advance, thus reducing the number of students present at a given time.

3.4. During the practices and practical training, the instructor should strictly monitor the correct use of personal protective equipment. A minimum protective distance of 1.5 metres shall be maintained throughout the training period if possible.

3.5. During the practice, the equipment (including demonstration and IT equipment) shall be cleaned by the instructor or someone delegated for this task thereof with a virucidal surface disinfectant recommended by the manufacturer for disinfecting the respective equipment.

3.6. In certain practice areas, in particular in medical and health science courses, the University institution may introduce additional requirements.

3.7. The rules on practices and practical training shall be complied within both internal and external training places.

Participating in practices at the Clinical Centre

4.1. Special precautions must be taken at the Clinical Centre, therefore all students/trainees (regardless of nationality) on clinical practice shall have a negative COVID-19 test result before starting their practice. Proof of a negative test result can be provided as follows:

- a) Certifying COVID-19 vaccination, or
- b) students who have not received the first dose of the vaccination shall undergo a documented SARS CoV-2 antigen-based rapid test every 2 days before the start of the daily practice.

4.2. Anyone with clinical signs of COVID-19 Covid infection will not be allowed to participate in the practice. If signs of this are detected by the instructor, he/she shall immediately arrange for the interruption of the practice and for the provision of the necessary professional assistance.

4.3. The testing is carried out in the departments of the Clinical Centre in accordance with the local practice of screening the employees



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4.4. Wearing a facemask is required in every patient care unit of the Clinical Centre during the practice. The hygiene regulations for medical staff at the Clinical Centre and the regulations governing the wearing of personal protective equipment apply to students during the practices. It is the responsibility of the supervisor to monitor the correct use of personal protective equipment during the practices.

4.5. Schedules should be planned in advance, thus reducing the number of students present at a given time. The schedules for pupils/students should be drawn up for the period between 6:00am and 10:00pm, thus reducing the number of pupils/students in a class at a given time.

4.6. We recommend to increase the proportion of practical training in the demonstration rooms or skill labs.

General guidelines for in-class exams

5.1. The day of the exam, the area covered by the exam and the number of students expected to sit the exam shall be determined by the competent representative of the examining department.

5.2. Personal protective equipment (facemasks) for lecturers, teachers, students sitting the exams, administrative assistants and faculty assistants is provided centrally by the University with the assistance of the competent staff of the Facility Management and Procurements Centre (hereinafter: ÜBI).

5.3. For final and other exams not mentioned herein but requiring personal attendance, the organizing department shall notify the ÜBI of the specific requirements at least 5 working days before the date of the examination.

5.4. The supply of any additional needs (body temperature measurement, additional disinfectant, gloves if necessary) over and above the general protective equipment, which go beyond the central tasks set out in these guidelines and which the head of the examiner/practice unit deems necessary for preventive purposes, shall be provided directly by the unit concerned.

5.5. Only healthy students and lecturers without symptoms are allowed to take part in the exams/practices. It is the responsibility of the unit concerned to check the conditions for admission to the exams/practices (health, etc.).

5.6. During the exam, a minimum distance of 1.5 metres must be maintained by every participant.

5.7. For written exams, the number of students should be set in accordance with the size of the room, allowing a distance of 1.5 metres between students in all directions.

5.8. During the oral examinations, a maximum of two students may be present in addition to the examiner and the members of the examination board at a time.

5.9. During the exam, the rules of cough etiquette must be strictly observed.

5.10. It is not allowed to pass objects between each other (e.g. dictionary, book, map). It is the student's responsibility to ensure that he/she has the necessary aids. If this is not possible, the number of aids must be adapted to the number of students. The same aid may be used again after 24 hours.

5.11. Ensuring continuous or frequent ventilation in the exam room, on the premise (e.g. corridor) where students are waiting for the exam, and if possible in the bathrooms, is the responsibility of the examining department.

5.12. Written exam documents (e.g. papers) can be safely corrected after a 24-hour waiting period by following hygiene rules (avoiding contact with the face, washing hands thoroughly with soap or alcohol after the activity).

General guidelines for cleaning

6.1. Sanitation must be carried out in all areas that are used during the exams/practices, including the study administration areas.

6.2. In addition to cleaning the floor, the cleaning shall include all equipment touched by the students (door handles; tables, chairs, switches, other surfaces frequently touched by hand, etc.), except for equipment used during the practice or exam (including demonstration and IT equipment), which shall be cleaned by the instructor, examiner or his/her delegate. The use of disinfectant wipes is recommended for cleaning.

6.3. Cleaning should be carried out with a single-phase virucidal surface disinfectant and cleaner.

6.4. The cleaning of the bathrooms is ensured by the cleaner on duty at all times, who is responsible for the disinfection and continuous and frequent ventilation of these rooms, with particular attention to the frequency of the cleaning as required.

6.5. Refilling of the hand sanitiser dispensers installed in the buildings is ensured by the resident janitor.

Special guidelines for cleaning the exam rooms

7.1. In the case of oral exams, the furniture used by the students shall be disinfected and wiped down by the cleaner on duty before the next use, if necessary at the discretion of the examiner. The cleaner on duty shall be informed by the examiner on the cellular phone number provided in advance.

7.2. In the case of written exams, the disinfectant cleaning of the room after the examination must be carried out according to the main rules.

7.3. Specific hygiene requirement for examinations: in places where students use equipment consecutively during practical exams, the examiner or his/her delegate shall sanitize the equipment after each use with a virucidal disinfectant recommended by the manufacturer to that particular equipment. The disinfectant used shall be agreed in advance. Hand sanitization is recommended before and after the use of the device.

Compliance with these guidelines

8.1. Compliance with these guidelines shall be monitored by the rector and the relevant unit's head.

8.2. Epidemiological protection measures more stringent than those provided for in these guidelines may be issued by the head of any unit after prior notification and approval of the UP Operative.

8.3. According to Article 4 of the Joint Order 20/2020 Of The Rector and the Chancellor, violators of the rules on protective measures shall be held personally accountable. The person acting on behalf of the operator of the building may warn the violator to cease the violation. If the violator does not comply following the warning, then the violator shall leave the university premises. If the violator repeatedly violates the rules, the relevant provisions of university disciplinary and liability procedures shall apply.

Pécs, 12 May 2021

These guidelines were adopted by the UP Operative Crew at its online meeting under Resolution 3/2021 (12 May).